


NORTH  
**Dakota** | Health Information Network  
Be Legendary.™ INFORMATION TECHNOLOGY

## NDHIN Home Page Settings & Navigation Tools

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## NDHIN Disclaimer

Accept this disclaimer to continue

**i** If you do not accept this disclaimer within five minutes, you will be logged out and returned to the login page.

By using this application, you consent and agree to abide by the policies and participation agreements of the North Dakota Health Information Network. Please view our policies and participation agreements at NDHIN Privacy and Participation Policies.


**NOTE:** If this record is in relationship to a minor, it may contain sensitive information that may not be shared with a parent or guardian. It is your responsibility to ensure that this sensitive information is not shared with a parent or guardian without the minor's consent.

**REMEMBER:** Information obtained through NDHIN is not a substitute for YOUR obligation as a Health Care Provider to obtain whatever information YOU consider necessary, in YOUR professional judgment, for the proper treatment of a patient. YOU are responsible for all decisions and actions taken or not taken involving treatment of YOUR patients resulting from, or in any way related to, the use of information made available to YOU by NDHIN. [Based on DURSA 17.03, Patient Care].

**ALSO:** If YOU are a health care provider and YOU rely in good faith upon any information provided through NDHIN in the treatment of a patient, YOU are immune from criminal or civil liability arising from any damages caused by YOUR good faith reliance on that information. But this immunity does not apply to any act or omission constituting gross negligence or reckless, wanton, or intentional misconduct. [See: N.D.C.C. § 54-59-30.]

Accept Cancel

If the user does not accept the disclaimer within five minutes, the user will be logged out and returned to the login page.



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## My Home Page

Page that displays once a user logs into NDHIN

Menu options vary based on user level

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## Navigation Tools

Icon	Function	Location
<<	Show/hide menu bar toggle	Upper menu bar, left corner
🏠	Navigate to Home Page	Upper menu bar, right corner
🔔 0	New message indicator	Upper menu bar, right corner
👤 Jeanette POLASCHEK ▾	User name and menu drop down	Upper menu bar, right corner
⚙️ User Settings	Assess to manage account settings	Upper menu bar, right corner
🔗 Help	Access to context-sensitive guidance on current display	Upper menu bar, right corner
LOGOUT	Log out of NDHIN	Upper menu bar, right corner
Configure Layout	Allows user to rearrange configuration of home page windowlets	Bottom of page, left corner

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## User Settings

**My Details**

Username: **jeanette.polaschek** Inactivity Logout: After maximum time allowed (v) Your maximum timeout is currently 30 minutes.

Change Password Change Security Question Important Messages:  Show alert and dismissed  Show alert for 1 to seconds (v)  Do not show alert

Start Screen: (v) Groups I belong to: Users

Roles I perform: Level 1, Primary Provider

**Users**

E-mail: **jeanette.polaschek@ndia** Organization: North Dakota Health Information Network

**Dr First**

NIN number: 1112223333 User Type: ALUW

Address Line 1: 4211 Normandy St. Address Line 2 (Optional):

City: Bismarck Country (Optional):

Name (Optional): State: ND Postcode: 58501

**Exchange Gateway**

Role: Medical doctor Organization Name: North Dakota Health Information Network (v)

Organization ID: 216.840.1.113883.8.89.110.500

**Patient Search and Demographics**

My preferred patient organization: North Dakota Health Information Network (v)

**Prescription Drug Monitoring Program**

NIN number: 1112223333 State Code: ND

**Provider Homepage**

Worklist to show on my homepage: (v)

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## Worklists

**NDHIN**

Recent Patients Patient Search

**WORKLISTS**

Clinic Patients ED Patients Cardiac Care Kids Dialysis Patients Follow Up Needed **Admitted Patients**

Admitted Patients  [Rename worklists](#)

<input type="checkbox"/>	Consent Status	Identifier	Name	Sex	Age	<input type="checkbox"/>
<input type="checkbox"/>	Opted In	AAA-00000-0 (NDHIN)	TESTPATIENT, Cameron	Male	39 years	-
<input type="checkbox"/>	Opted In	AAA-00200-2 (NDHIN)	TESTPATIENT, James	Male	39 years	-
<input type="checkbox"/>	Opted In	11111 (NDHIN)	MOUSE, Mickey	Male	72 years	-

None selected

Showing 3 of 3

- 6 worklists, 100 patients per worklist
- Add patients from Patient Search results and within patient record

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## Event Notifications


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## Event Notifications




**Participant Facilities**


- Inpatient admission
- Inpatient discharge
- ED admission
- Abnormal lab result
- Critically abnormal lab result
- Final radiology report available

Event message →  → Event notification

**Clinicians**



**Clinicians sign up to receive notifications from within the NDHIN patient record**



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## Secure vs Non-Secure Notification

My Email Address:

My Webmail:

By default:

- Notify By Concerto User Messaging
- Notify By Direct
- Notify By Email
- Notify in Daily Summary Email
- Notify in Daily Summary Direct
- Notify in Daily Summary Concerto User Messaging

Choose which notifications you want to receive and where to send them. Daily Summary and Email cannot contain patient information elsewhere.

All notifications are sent as they happen except the Daily Summary, which is sent during the night.

**Subscriptions for patients I have a relationship with**

Notification	Delivery Options
<input checked="" type="checkbox"/> Inpatient Admission - EncounterEvent	Custom Change
<input checked="" type="checkbox"/> Inpatient Discharge - EncounterEvent	Custom Change
<input checked="" type="checkbox"/> Patient is admitted to ED - EncounterEvent	Custom Change
<input checked="" type="checkbox"/> Final Radiology Report is available - LabEvent	Custom Change
<input checked="" type="checkbox"/> Abnormal lab result received	Custom Change
<input checked="" type="checkbox"/> Critically abnormal lab result received	Custom Change

Save Cancel

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## Who You Going to Call?

Help Desk @ (844)335-6253  
email [NDHINsupport@koblegroup.com](mailto:NDHINsupport@koblegroup.com)

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